

## QUARTERLY REMITTANCE OF UTILITY USERS TAX BY UTILITY SERVICE SUPPLIER

To: Finance Department  
City of San Jose  
200 East Santa Clara St., 4<sup>th</sup> Floor  
San Jose, California 95113

Effective date \_\_\_\_\_, \_\_\_\_\_ (name of service supplier)  
hereby elects to remit Utility Users Taxes (UUT) to the City of San Jose on a  
quarterly basis. In the event that the annual amount of taxes collected or billed  
is more than one hundred thousand dollars (\$100,000), taxes will be remitted on  
a monthly basis.

*The Utility Service Supplier is responsible for monitoring the annual amount of taxes billed  
or collected and should start to remit monthly when \$100,000 has been reached. Any delay  
in switching from quarterly to monthly remittance could result in penalty and interest  
assessments.*

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Company \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Date Signed)

*Quarterly taxes billed or collected shall be remitted on or before the twenty-fifth day of the  
month following the end of the calendar quarter. Penalty and interest will be assessed on  
delinquent remittance. Refer to UUT form for penalty and interest calculation.*

*Please mail this form to the address below. A self-addressed return envelope is enclosed for  
your convenience.*